



INFORMATION ABOUT LEARNING SUPPORT ASSISTANT VACANCY

1. There is a **two full time vacancy for 30 hours**. The successful applicants will start in as soon as possible, subject to the appropriate checks.

The **nursery department** is co-located on the site of Valley Road School, **Henley on Thames**, RG9 1RR;
The **primary department** is co-located on **the site of Sonning Common Primary School**, Grove Road, **Sonning Common**, RG4 9RH;
The **secondary department** is co-located **on the site of Chiltern Edge School**, Reades Lane, **Sonning Common**, RG4 9LN

Candidates should know that staff may be asked to move between Nursery, Primary and Secondary Departments should need change in the next school year.

2. **Hours** are **9.00 am – 3.30 pm (primary/nursery) or 8.50 a.m. to 3.20 pm (secondary)**. Morning and afternoon breaks are usually spent with the children, but there will be time for a cup of coffee or tea! Lunch breaks are 30 minutes long. LSAs are asked to attend meetings once a week until 4.00pm on a Wednesday and this time is paid for additionally.
3. The **salary** is on Local Government rate Scale 6 (pt 8 to 13); **hourly rate between £10.34 - £11.41**. Support staff are paid term time only (38 weeks), plus holiday pay and are therefore paid for 43.31 weeks a year; annual salary is divided evenly over the 12 month period. Staff are normally appointed at the bottom of the scale.
4. The successful candidates will be part of a professional team aiming to meet the educational needs of children and young people with severe and complex learning difficulties. We are therefore looking for someone with some/all of the following experiences or qualities:-
 - Recent experience with children with severe learning difficulties / complex needs and/or challenging behaviour.
 - Who are flexible, work well in a team and are enthusiastic.
 - Are prepared to undertake further training (both in and out of normal school hours and both in a paid and a voluntary capacity) to enable themselves to better meet children's needs and for their own job satisfaction.
 - Are prepared to support the school in a wider capacity, e.g. by helping with fund-raising, taking on small but important additional responsibilities, helping on school residential visits.
 - Who may also have skills in any of the following areas; swimming, music, ICT, art, or any other enthusiasm/ interest that would be of benefit in your work

You can see that we are looking for very special staff to work with our very special children. The material rewards are not large for such an important job, but the job satisfaction is enormous. Please look carefully at the job description attached for a full description.

We look forward to receiving your completed application!

Janet Kellett
Headteacher