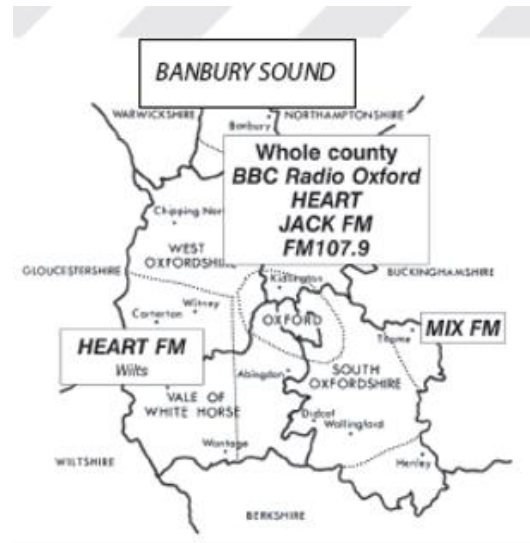


Emergency School closures 2018/19

Use the
radio
to tell
parents



Step 1

Call BBC Radio Oxford, Heart FM and Jack FM

Heart (Thames Valley) – VHF/FM
102.6/97.4/102.9/103.4

Heart Thames Valley snow line on 0845 2702456

Email – thamesvalley.snow@heart.co.uk with the following information: School name/location/DfE number/any important details (e.g. closed to Years 1 and 2, Year 3 open as normal)

BBC Radio Oxford – VHF/FM 95.2 [01865 889099/oxford@bbc.co.uk](mailto:01865.889099@bbc.co.uk). The email should be headed: SCHOOL CLOSURE – URGENT

Jack FM – VHF/FM 106.8 and 107.9 – 01865 315987 or 01865 315980

Step 2

Ensure you have informed the County Council

- Electronically via the School Closure System – this is the preferred method, see the Emergency School Closure guidance for further details.
- Telephone or email – if you are unable to use the School Closure System you should call the School Organisation & Planning team (SO&P) as soon as possible. Telephone 01865 894811 (24 hour answerphone) or email schoolclosure@oxfordshire.gov.uk

Step 3

You may wish to call one of these commercial radio stations (see map for catchment areas)

Heart (Wilts) VHF/FM 97.2, 01793 663030 (the school may be asked for the DfE number to prevent hoax calls)

Mix 96 FM VHF/FM 96.2, 01296 399396

Banbury Sound VHF/FM 107.6, News desk – 01926 661079

Remember for all calls

Use the current codeword – do it as early as you can – be brief – keep it simple – name of school
– specify type of school

Please advise parents not to ring the radio station but to stay tuned for information